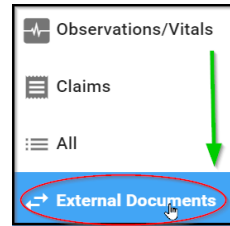
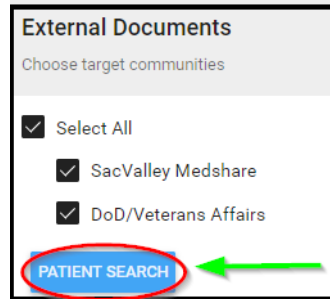


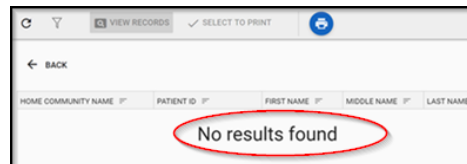
1. Login: <https://RelianceHIE.net>
2. Search for a patient
3. Select the **External Documents** Tab



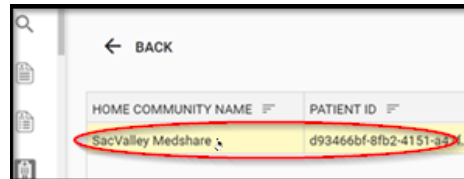
4. Choose the community source to query.
Note: *The list will grow as connections are established.*
5. Click **Patient Search**



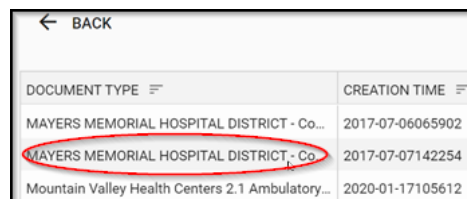
Note: *If the patient does not have records in the External source, you will see the message on the right.*



6. Review your results and click anywhere on the row to see the results of your query.



7. Click on a row to view the external document.



8. To print, select the Print icon above the patient name. When you select the print button you will have a dialogue box pop-up that will allow you to choose from different print options, including saving as a pdf document.

