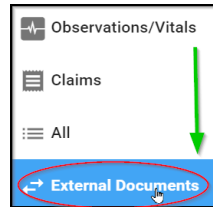
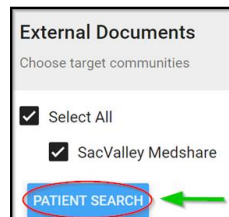


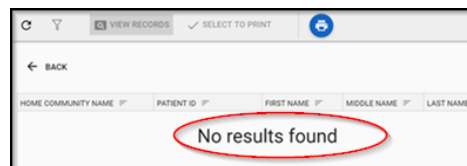
1. Login: <https://RelianceHIE.net>
2. Search for a patient
3. Select the **External Documents** Tab



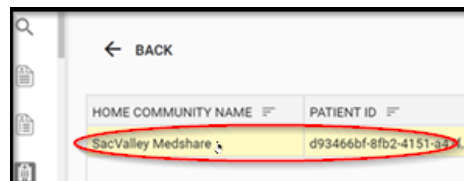
4. Choose the community source to query.
Note: The list will grow as connections are established.
5. Click **Patient Search**



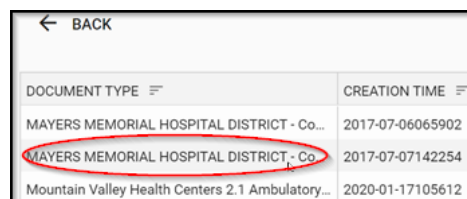
Note: If the patient does not have records in the External source, you will see the message on the right.



6. Review your results and click anywhere on the row to see the results of your query.



7. Click on a row to view the external document.



8. To print, select the Print icon above the patient name. When you select the print button you will have a dialogue box pop-up that will allow you to choose from different print options, including saving as a pdf document.

